



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्रप्रदेश  
**NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH**

Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101

West Godavari District, Andhra Pradesh, India

No. NITANP/ /20 /

Date:

**NO DUES (UG/ PG/ PhD Students)**

Name of the Student : Roll Number :  
Programme : Branch :  
Department/ School : Contact/ Mobile No. :  
Month & Year of joining the institute : Personal E-mail ID :  
Current Postal Address for any communication : Permanent Address :

Month & Year of Submission of thesis/project report :

Name of the Main supervisor of project/ research as of the date:

S. No.	Name of the Department	Declaration of signing authority	Authorized Signature of the Office
1.	Project/ Thesis Supervisor	Satisfied all the requirements of the programme. No asset/ material of the department lies and no financial dues are pending at this office	
2.	Chairman DSC/ DAC		
3.	Central Library (CRLB)	All library material was returned and no financial dues are pending at this office	<b>OIC/ Chairperson</b>
4.	Academic Affairs (SACD)	All fees paid & no financial dues pending at this office	<b>OIC/AD</b>
5.	Examination Affairs (SEMA)	All fees paid & no financial dues pending at this office	<b>OIC/AD</b>
6.	Admissions & Scholarships (SASS)	All fees paid & no financial dues pending at this office	<b>OIC/AD</b>
7.	Institute Health Centre (CIHC)	No financial dues are pending at this office	<b>OIC/AD</b>
8.	Pay and Accounts (SPAC)	No financial dues are pending at this office	<b>OIC/ Dean(P&amp;D)</b>
9.	Web, Network, CCTV & Teleservices (SWNT)	No asset/ material from this office lies with him & No financial dues are pending at this office	<b>OIC/AD</b>

10.	Alumni, Internships & International Relations (CLAI)	No asset/ material from this office lies with him & No financial dues are pending at this office. Also, the address and present employment/ pursuing/ occupation details, if any are registered at this office	<b>OIC/AD</b>
11.	Sponsored Research & Industrial Consultancy (SSRI)	No asset/ material from this office lies with him & No financial dues are pending at this office. Also, the address and present employment/ pursuing/ occupation details, if any are registered at this office	<b>OIC/AD</b>
12.	Centre of Innovation, Incubation & Start-ups (CIIS)	No asset/ material from this office lies with him & No financial dues are pending at this office. Also, the address and present employment/ pursuing/ occupation details, if any are registered at this office	<b>OIC/AD</b>
13.	Hostel (SHTL)	No asset/ material from this office lies with him & No financial dues are pending	<b>DCW/CW</b>
14.	Training & Placement (CLTP)	No asset/ material from this office lies with him & No financial dues are pending at this office. Also, the address and present employment/ pursuing/ occupation details, if any are registered at this office	<b>AD/ Dean, SCAIR</b>
15.	Centre for Student Discipline, Clubs & Activities (CSDC)	No asset/ material from this office lies with him & No financial dues are pending at this office	<b>AD/Dean, SW</b>
16.	Centre for Physical Education & Sports (CPES)	No asset/ material from this office lies with him & No financial dues are pending at this office	<b>Sports Officer/AD</b>
17.	Security, Surveillance & Fire Safety Operation (SSSF)	No asset/ material from this office lies with him & No financial dues are pending at this office	<b>FIC/OIC/Registrar</b>
18.	Central Workshop	No asset/ material from this department lies with him & No financial dues are pending at this office	<b>HOD (ME)</b>
19.	Computing & Data Centre	No asset/ material from this department lies with him & No financial dues are pending at this office	<b>HOD (CSE)</b>
20.	Head of Department/School	No asset/ material from this department lies with him & No financial dues are pending at this office	<b>HOD/S</b>

*OIC: Assistant/ Deputy/ Joint Registrar of respective section or Assistant/ Executive Engineer or Assistant/ Deputy Librarian of respective offices/ section/ centers/ cell, FIC: Faculty Incharge  
HOD/S: Head of Academic Department or School, DCW/ CW: Deputy Chief Warden/ Chief Warden  
AD: Associate Dean of respective offices/ section/ center/ cell*

**Dean, Academic Affairs**